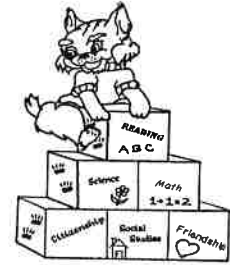


Jena Arambula
Principal

Central Primary School
310 W. Sycamore
Bloomfield, New Mexico 87413
Main Office Number: 505/632-2121
Fax Number: 505/634-3675
"Bob Kitten Pride"



Date: 1/12/2018

Parents/Guardians,

In order to promote successful learning and ensure student safety, we are making changes to our school's master schedule. Additionally, these changes will reduce class size in our PE specials and allow students to have more time outside on playground.


The changes you can expect to see in the daily schedule are:

- Morning drop off recess will be put into place. When weather and temperature permits, students will be outside on the playground from 7:20 to 7:45 am every morning.
- Breakfast begins at 7:50 and will end at 8:10 am
- Tardy Bell will ring at 8:05 am
- Instruction and interventions will begin promptly at 8:15 am
- Only one class in PE at a time
- One recess will be added to the instructional day in addition to the lunch recess
- Lunch schedule will be as follows
 - 1st grade 11:00-11:40
 - 2nd grade 11:40-12:20
 - 3rd grade 12:20-1:00
- Dismissal will be 2:55 pm.
- We will continue the "No check out after 2:30 pm" policy which we have in place for student safety.

Things that will help us with making these changes successful are:

- For student safety, please do not drop off student before 7:20 am. There will be no one on duty to watch your child.
- Please make sure your child is at school on time to receive **breakfast served between 7:50-8:10 am.**
- Make sure your child is appropriately dressed for outside recess. Warm coat and proper shoes.
- Habitual early check out to avoid traffic needs to be reduced. Students who are checked out daily are missing out on learning. With the exception of appointments and emergencies, please refrain from checking your student(s) out early.
- Being patient with us as our staff and students transition to these new changes.

These changes will go into effect Tuesday, January 16th.

Respectfully,

Jena Arambula

Our Mission: "At Central Primary, we will build a strong foundation of essential skills."